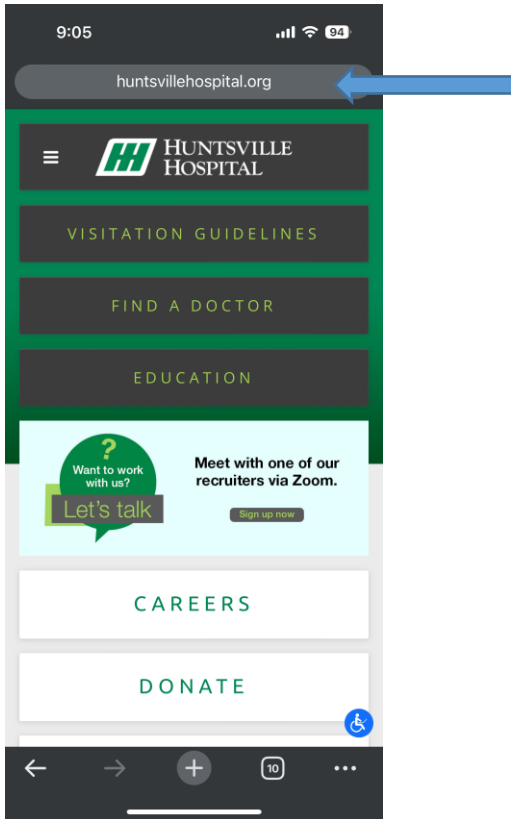
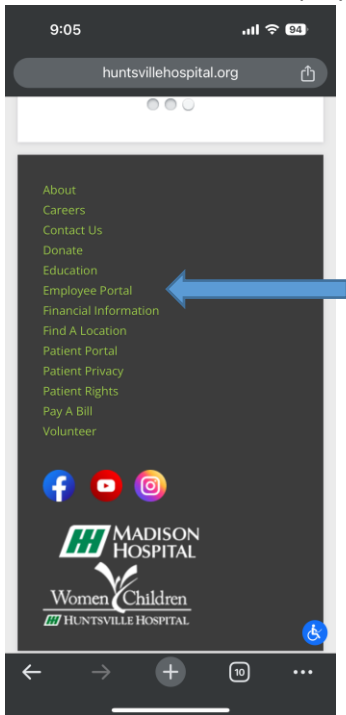


Instructions for viewing paystub and W2's from mobile phone

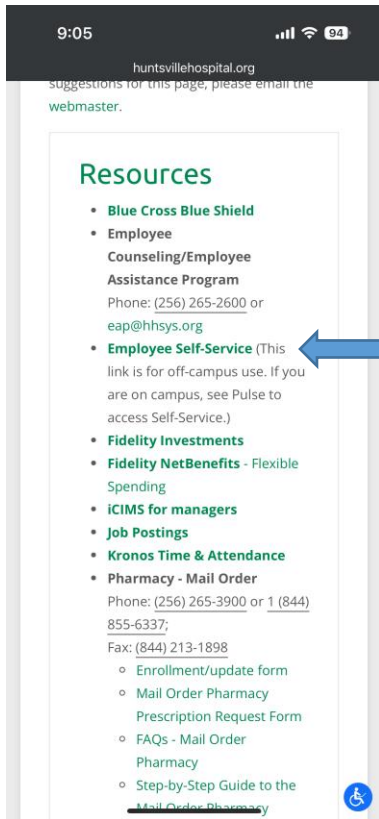
1. Open the Chrome or Safari browser on your phone and go to huntsvillehospital.org



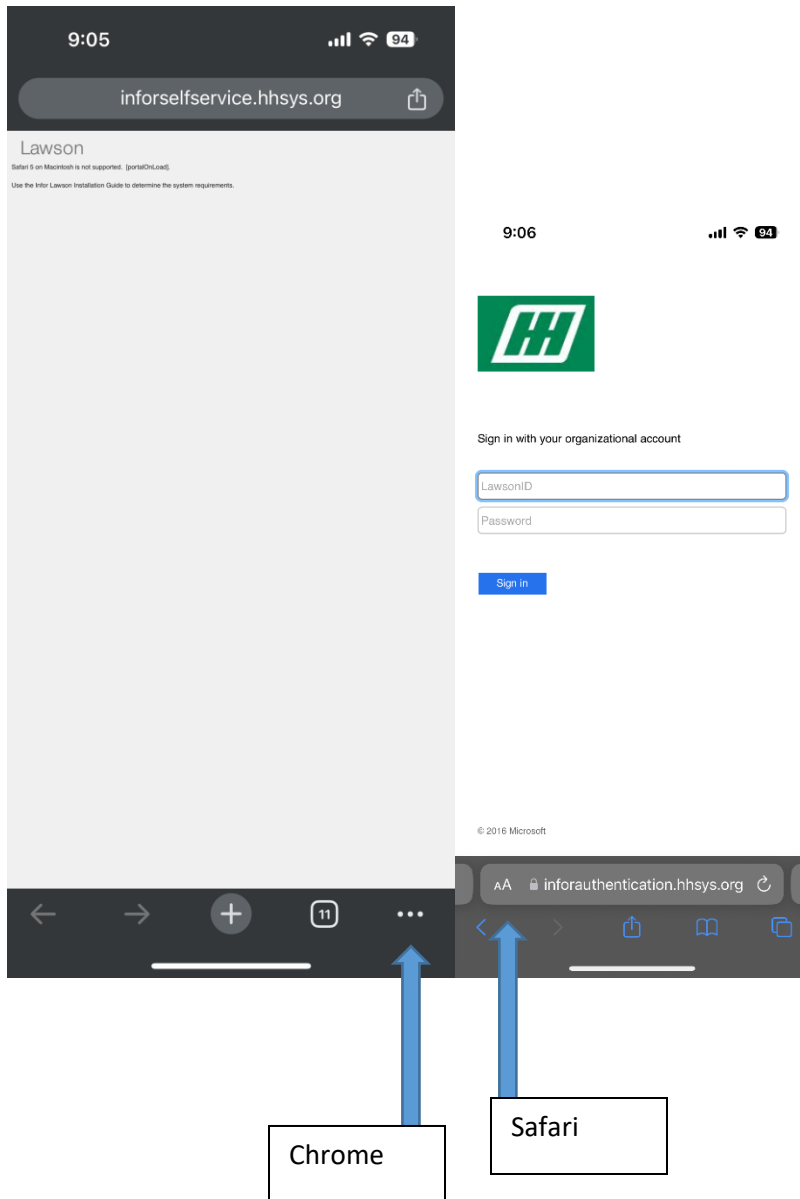
2. Scroll down and click Employee Portal



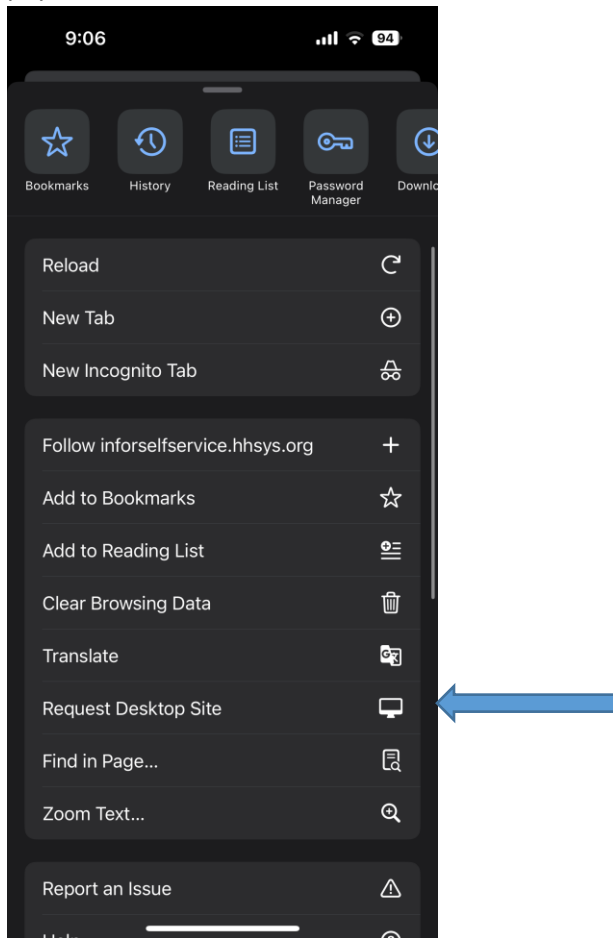
3. Scroll down and click Employee Self-Service



4. You will receive an error page that looks like this (Left Picture). If in chrome, click the three dots in the bottom right of the screen. If in safari, click the Aa button in the bottom left of the screen.



5. Click request Desktop Site. Login to Lawson as normal and follow the normal steps to see your paystub.



6. Click the menu bars, bookmarks, employee self-service, pay, paychecks.

